

Home Cleaning Schedule

A Practical Daily, Weekly, Monthly & Seasonal Checklist

DAILY

Control fresh mess.

- ☐ Kitchen counters/cooktop spills
- ☐ Dishes and sink area
- ☐ Food/liquid spills
- ☐ Visible floor dirt
- ☐ Bathroom wet areas as needed
- ☐ Food waste as needed

MONTHLY

Catch hidden buildup.

- ☐ Check/clean ceiling fans
- ☐ Window grills/tracks/screens
- ☐ Kitchen grease-prone areas
- ☐ Under movable furniture
- ☐ Bathroom corners/fittings
- ☐ Deep-clean balcony
- ☐ Check vacuum cleaner
- ☐ Inspect AC filters*

WEEKLY

Control routine dirt.

- ☐ Sweep/vacuum floors
- ☐ Mop suitable floors
- ☐ Clean toilet, basin and shower area
- ☐ Dust surfaces
- ☐ Change/clean bed linen as appropriate
- ☐ Clean kitchen exterior surfaces
- ☐ Vacuum sofa/upholstery as needed
- ☐ Balcony/entryway as needed

EVERY 3-6 MONTHS

Deep-clean neglected areas.

- ☐ Curtains/blinds
- ☐ Mattress/upholstery care
- ☐ Exhaust fans
- ☐ Chimney/filter maintenance per manual*
- ☐ Refrigerator deeper clean
- ☐ Wardrobe/storage interiors
- ☐ Under/behind larger furniture where safe
- ☐ Seasonal monsoon/dust review

ANNUALLY / AS NEEDED

Review, maintain and reset.

- ☐ Hard-to-reach areas; behind large appliances where safely accessible
- ☐ Rug/upholstery deep cleaning as needed; window/ventilation review
- ☐ Appliance maintenance review; declutter and clean storage
- ☐ Inspect cleaning tools and replacements

*Inspection reminders only: follow the manual if care is due sooner.

ADJUST YOUR SCHEDULE IF YOU HAVE:

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|--|---|---|
| ☐ Pets | ☐ Heavy road/construction dust | ☐ High humidity/monsoon dampness |
| ☐ Heavy cooking | ☐ High foot traffic | ☐ Young children |
| | | ☐ Frequent guests |

Use this schedule as a starting point. Clean sooner when visibly dirty, wet or contaminated, and follow manufacturer instructions for appliances and special surfaces.