

HOME MAINTENANCE CHECKLIST

Monthly, Seasonal & Annual Tasks for Indian Homes

Quick rule

Preventive inspection can be DIY. Dangerous repair work should not be.

How to use this checklist

Tick tasks as you complete them, note problems, and schedule professional help when a task is outside your skill or involves electricity, gas, structure, contaminated water or unsafe heights.

Monthly - 20 to 30 minute walk-through

- Check taps, toilets and visible pipes for leaks.
- Look under sinks for dampness, swelling, staining or musty odours.
- Watch frequently used drains for slower-than-normal drainage.
- Inspect bathroom sealant and grout for gaps, cracking or persistent staining.
- Check damp-prone walls and ceilings for new marks or changes.
- Clean relevant kitchen exhaust/filter surfaces according to the appliance manual.
- Check user-serviceable AC filters according to manufacturer guidance.
- Visually inspect accessible cords, plugs and sockets for damage or unusual heat.
- Notice unusual appliance noise, smell, heat, vibration or leakage.
- Check for pests and standing water.
- Clear accessible balcony and entrance drainage points.
- Test installed alarms according to their instructions.

Every 3-6 Months

- Deep-clean accessible strainers or removable drain parts where appropriate.
- Inspect exposed hoses, valves and plumbing connections for cracks, corrosion or seepage.
- Clean fans and ventilation grilles safely.
- Check window and door seals for gaps, brittleness or water tracks.
- Tighten accessible furniture and cabinet hardware.
- Inspect tools and step ladder; retire damaged equipment.
- Charge/test emergency lights and torches.
- Review first-aid and household emergency supplies.
- Check water-storage covers and surrounding areas.

Before Summer

- Prepare AC filters and arrange qualified service if symptoms require it.

- Clean and inspect fans; stop using units that wobble, grind or smell hot.
- Keep refrigerator ventilation areas clear as specified by the manufacturer.
- Visually check water storage, pumps and covers.
- Use safe shading or heat-control measures where appropriate.
- Inspect high-load plugs and sockets visually for heat damage or discolouration.
- Prepare torches, emergency lights and approved backup power.
- Inspect seasonal appliances before heavy use.

Before Monsoon

- View roof condition only from a safe location; arrange professional work at height.
- Clear accessible drains and rainwater outlets.
- Confirm balcony and terrace drainage is unobstructed.
- Photograph existing damp patches and cracks for later comparison.
- Check doors and windows for water-entry paths and failed seals.
- Inspect safely accessible exterior sealant.
- Improve bathroom and kitchen ventilation.
- Protect tools from moisture and rust.
- Remove standing water and keep water-storage containers covered.
- Check outdoor electrical protection according to equipment instructions.

After Monsoon

- Check for new water stains, dampness and leaks.
- Look for mould or persistent musty odours.
- Recheck cracks and ceiling condition against dated photos.
- Inspect windows, paint and exterior finishes for deterioration.
- Check tools and fittings for corrosion.
- Clear remaining accessible drainage blockages.
- Arrange professional assessment where warning signs persist.

Annual Review

- Review walls, ceilings, floors and visible exterior surfaces.
- Compare cracks and damp areas with dated photographs.
- Review plumbing, drains, toilets and exposed connections.
- Arrange qualified electrical inspection when warranted.
- Complete manufacturer-recommended appliance servicing.
- Review ACs, fans, vents and exhaust systems.
- Check tanks, pumps, purifiers and water heaters.
- Check locks, hinges, seals and windows.
- Check installed safety devices and expiry dates.

- Review emergency contacts and the household plan.
- Inspect and organise tools; retire damaged cords, tools and ladders.
- Update your maintenance log and next year's reminders.

Maintenance Log

Use this page to record anything that needs follow-up. Add photos separately if useful.

Date	Area / Item	Observation	Action / Who	Next Review

Important: This checklist is general preventive-maintenance information, not a substitute for manufacturer instructions, local requirements, or qualified professional assessment. Do not attempt work involving fixed electrical wiring, gas systems, structural movement, dangerous heights, sewage/contaminated water, suspected hazardous materials, or any task you cannot safely isolate and understand.

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